ROBINSON ENTERPRISES

DISCOUNT RETAIL • GEORGIA & ALABAMA

Application for Employment

Carrollton · Dalton · Auburn · Tallapoosa

Thanks for your interest in joining the Robinson Enterprises team! Please print clearly and complete every section. A résumé is welcome, but it does not replace this application — incomplete applications may not be considered.

01 POSITION & LOCATION

Check all locations you'd like to be considered for

PREFERRED LOCATION(S)

☐ Carrollton Retail Store ☐ Dalton Retail Store ☐ Auburn Retail Store ☐ Tallapoosa Warehouse

POSITION APPLYING FOR	DATE AVAILABLE TO START	DESIRED PAY RATE

02 PERSONAL INFORMATION

LAST NAME	FIRST NAME	MIDDLE INITIAL

STREET / MAILING ADDRESS	CITY	STATE	ZIP

PHONE NUMBER	EMAIL ADDRESS

03 AVAILABILITY

Check all that apply

HOURS: ☐ Full-Time ☐ Part-Time

SHIFTS: ☐ Days ☐ Evenings ☐ Weekends

STATUS: ☐ Regular ☐ Temporary / Seasonal

ANY DAYS OR TIMES YOU ARE NOT AVAILABLE?

04 GENERAL QUESTIONS

Are you legally authorized to work in the U.S. on an unrestricted basis?	☐ Yes ☐ No
Do you have a high school diploma or GED?	☐ Yes ☐ No
Have you ever held a job where you were responsible for handling money?	☐ Yes ☐ No
Can you lift 50 lbs. or more, with or without reasonable accommodation? (Applies to certain positions only)	☐ Yes ☐ No
Have you ever been convicted of a felony? (A conviction will not automatically disqualify you.)	☐ Yes ☐ No

IF YES, PLEASE EXPLAIN

05 EDUCATION & TRAINING

Schools, vocational/technical programs, military training

TYPE	SCHOOL / PROGRAM NAME	DEGREE / CERTIFICATE	CITY / STATE
High School			
College / Tech			
Other			

06 SKILLS & CERTIFICATIONS

e.g. forklift certified, cashier/POS, retail sales, management

07 REFERENCES

Three people not related to you — professional preferred

FULL NAME	RELATIONSHIP	PHONE	EMAIL OR CITY / STATE

08 WORK HISTORY

Most recent first · include paid & unpaid positions · attach a separate sheet if needed

Job 1 — Current / Most Recent

May we contact this employer? ☐ Yes ☐ No

COMPANY NAME	JOB TITLE	START DATE	END DATE

CITY, STATE	SUPERVISOR'S NAME	PHONE NUMBER

DUTIES

REASON FOR LEAVING	STARTING PAY *(Optional)*	ENDING PAY *(Optional)*

Job 2

COMPANY NAME	JOB TITLE	START DATE	END DATE

CITY, STATE	SUPERVISOR'S NAME	PHONE NUMBER

DUTIES

REASON FOR LEAVING	STARTING PAY *(Optional)*	ENDING PAY *(Optional)*

Job 3

COMPANY NAME	JOB TITLE	START DATE	END DATE

CITY, STATE	SUPERVISOR'S NAME	PHONE NUMBER

DUTIES

REASON FOR LEAVING	STARTING PAY *(Optional)*	ENDING PAY *(Optional)*

09 APPLICANT CERTIFICATION

Please read carefully before signing

I certify that the information in this application is true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation may result in my application being rejected or, if hired, in my dismissal. I authorize Robinson Enterprises to verify the information provided, including contacting my listed references and former employers, and I release the company from any liability in doing so.

I understand that employment with Robinson Enterprises is **"at will."** This means that either I or the company may end the employment relationship at any time, with or without cause and with or without notice. This applies to all employees, whether regular, temporary, or any other classification.

APPLICANT SIGNATURE _____ DATE _____

FOR OFFICE USE ONLY

DATE RECEIVED	INTERVIEWED BY	HIRED? Y / N	POSITION / LOCATION	START DATE	PAY RATE

Robinson Enterprises is an Equal Opportunity Employer. We do not discriminate on the basis of race, color, religion, sex, national origin, age, disability, genetic information, veteran status, or any other status protected by federal, state, or local law.